

**MINUTES
VILLAGE COUNCIL SPECIAL MEETING
MONDAY, APRIL 23, 2018
1:00 P.M.
CITY HALL**

PRESENT: Mayor Louie Gallegos, Councilor Albert Sena, Councilor Esther Segura, Councilor Elizabeth Ausborn, Councilor Gerald Cline and Clerk Jamie Wall.

STAFF PRESENT: Senior Center Director Patsy Kenyon, Library Director Jeni White

OTHERS PRESENT: Linda Boyd – DBCRCC Director, Lisa Stinnett – De Baca County News, Sheriff Elva Harvey, Jim Lyssy – Insurance Services of New Mexico

MAYOR LOUIE GALLEGOS CALLED THE MEETING TO ORDER AT 1:00 P.M.

1. APPROVAL OF AGENDA

Mayor Gallegos requested Council review agenda for approval. Mayor Gallegos recommended the Council approve the agenda as presented.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves the agenda as presented.

All voted yes, motion carried.

Show of hands 4-0

NEW BUSINESS

1. CONSIDERATION OF RFP 2018-01 FOR INSURANCE COVERAGE

Mayor Gallegos addressed Council regarding RFP 2018-01 for Insurance Coverage. Clerk Wall stated an RFP for Insurance Coverage executed in 2012 was expiring at the end of this year. Clerk Wall stated because of the amount paid to the vendor, procurement process by RFP was necessary. Jim Lyssy of Insurance Services of New Mexico was present to thank the Village for their past business and would be responding to the RFP. Clerk Wall stated the Council could rescind their earlier decision to contract directly with New Mexico Self Insurer's Fund as there was time to issue an RFP. Clerk Wall stated Procurement Officer Jean Moulton had researched the timeline and stated after further review, there was sufficient time for required publication, evaluation, and award before year's end. Mayor Gallegos recommended Council rescind the decision to contract directly with New Mexico Self Insurer's Fund for Insurance coverage made on April 16, 2018 and proceed with RFP 2018-01 for Insurance Coverage.

MOTION: Albert Sena

SECOND: Elizabeth Ausborn

That the Council rescinds the decision to contract directly with New Mexico Self Insurer's Fund for Insurance coverage made on April 16, 2018 and proceed with RFP 2018-01 for Insurance Coverage.

All voted yes, motion carried.

Show of hands 4-0

**2. CONSIDERATION OF OLD FORT SUMNER MUSEUM ELECTRICAL UPGRADE
QUOTE**

Mayor and Council discussed a verbal proposal by electrician Jimmy Smith for electrical upgrades to bring the Old Fort Sumner Museum into code compliance. Mr. Smith's verbal quote was between \$4,000 to \$5,500 for upgrades to the exterior electrical connections as they were currently overloaded and not through the roof as electrical code required. Mr. Smith could complete the work on a weekend to avoid delaying the contractor working inside. Mayor Gallegos recommended Council approve the proposed quote for electrical code compliant improvements to the Old Fort Sumner Museum up to \$5,500.

MOTION: Albert Sena

SECOND: Esther Segura

That the Council approves proposed quote for electrical code compliant improvements to the Old Fort Sumner Museum up to \$5,500.

All voted yes, motion carried.

Show of hands 4-0

3. EXECUTIVE SESSION – 10-15-1(H) 7 THREATENED OR PENDING LITIGATION

Mayor and Council agreed an Executive Session was not needed at this time.

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4. BUDGET WORKSHOP #2

Sheriff Harvey stated she still did not have an amount of what the Law Enforcement IGA budget had left in it despite requesting the budget from County Finance office several times. Council stated no decision would be made today.

Mayor and Council also heard a request from DBCRCC Director Linda Boyd, asking for a County suggested increase above the previous year's amount of \$19,000 for the FY 2018-19 E-911 Dispatch IGA. Council stated no decision would be made today.

Library Director Jeni White requested that some funds for plumbing be allocated to deal with the water heater and bathroom plumbing issues in the Library Annex.

Senior Director Patsy Kenyon stated acoustic panels were needed to aid in noise control at the new Senior Center, and additional staff was needed to man the Activity Center so Seniors could still utilize quilting, exercise room, and TV lounge area.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 2:45 P.M.

MOTION: Elizabeth Ausborn

SECOND: Gerald Cline

All voted yes, motion carried.

Show of hands 4-0

APPROVED:

MAYOR 
LOUIE GALLEGOS

ATTEST:


JAMIE WALL, CLERK