

**MINUTES  
VILLAGE COUNCIL SPECIAL MEETING  
FRIDAY, JANUARY 19, 2018  
1:00 P.M.  
CITY HALL**

**PRESENT:** Mayor Justin Ingram, Councilor Manuel Lucero, Councilor Esther Segura, Councilor Albert Sena, Councilor Louie Gallegos and Clerk Jamie Wall.

**STAFF PRESENT:** Senior Center Director – Patsy Kenyon

**OTHERS PRESENT:** Mary Lovato

**MAYOR JUSTIN INGRAM CALLED THE MEETING TO ORDER AT 1:00 P.M.**

**1. APPROVAL OF AGENDA**

Mayor Ingram requested Council review agenda for approval. Mayor Ingram recommended the Council approve the agenda as presented.

**MOTION:** Louie Gallegos

**SECOND:** Esther Segura

*That the Council approves the agenda as presented.*

All voted yes, motion carried.

Show of hands 4-0

**NEW BUSINESS**

**1. CONSIDERATION OF PART TIME TEMPORARY HIRE**

Mayor Ingram addressed Council regarding the hire of Kandrice Chavez as a Temporary Part Time hire. Mayor Ingram stated after checking with the New Mexico Municipal League, the possibility of nepotism was limited to a relative of the third degree and was isolated to the Mayor's position that gave the offer of employment, not the direct supervisor, making it possible to hire Ms. Chavez, as she was no relation to him. Mayor Ingram recommended Council approve Kandrice Chavez as a Temporary Part-Time Hire.

**MOTION:** Louie Gallegos

**SECOND:** Albert Sena

*That the Council approves Kandrice Chavez as a Temporary Part-Time Hire.*

All voted yes, motion carried.

Show of hands 4-0

**2. CONSIDERATION OF QUOTES FOR OLD FORT SUMNER MUSEUM REPAIRS**

Clerk Jamie Wall presented Mayor and Council with three quotes for Old Fort Sumner Museum repairs. Achen Construction submitted a "decline to bid" letter citing scheduling conflicts, All-Rite Construction submitted a bid for only bathroom reconstruction, but no flooring or ceiling repairs at \$42,651.27, and GS Construction submitted a bid for all repairs totaling \$55,164.00. Clerk Wall pointed out the total would be less, as the tax did not reflect the Villages' tax-exempt status. Mayor Ingram recommended Council approve the base bid of \$51,078.00 submitted by GS Construction plus NM GRT for Old Fort Sumner Museum Repairs.

**MOTION:** Albert Sena

**SECOND:** Louie Gallegos

*That the Council approves the base bid of \$51,078.00 submitted by GS Construction plus NM GRT for Old Fort Sumner Museum Repairs.*

All voted yes, motion carried.

Show of hands 4-0

**3. CONSIDERATION OF 2<sup>ND</sup> QUARTER FINANCIALS**

Clerk Jamie Wall presented Mayor and Council with 2<sup>nd</sup> Quarter Financials for review and approval. After reviewing, Mayor Ingram recommended Council approve FY 2017-2018 2<sup>nd</sup> Quarter Financials.

**MOTION:** Esther Segura

**SECOND:** Albert Sena

*That the Council approves FY 2017-2018 2<sup>nd</sup> Quarter Financials.*

All voted yes, motion carried

Show of hands 4-0

**4. CONSIDERATION OF QUOTE FROM AMERICAN STAINLESS**

Clerk Jamie Wall presented Mayor and Council with a quote from American Stainless of Albuquerque, NM for two custom ADA compliant table and drink counters for the New Senior Center. Clerk Wall stated the quote had been approved by Capital Outlay and would be fully reimbursable. Mayor Ingram recommended Council approve the quote from American Stainless

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for the ADA compliant kitchen table and drink counter for the New Senior Center in the amount of \$5,738.00

**MOTION:** Albert Sena

**SECOND:** Esther Segura

*That the Council approves the quote from American Stainless for a custom kitchen table and drink counter for the New Senior Center in the amount of \$5,738.00.*

All voted yes, motion carried

Show of hands 4-0

**5. CONSIDERATION OF WORKSHOP FOR GOVERNING BODY PROCEDURES**

Clerk Jamie Wall presented Mayor and Council with information to aid a workshop for Governing Body Procedures. Clerk Wall stated that a separate Resolution for Governing Body Procedures would be necessary, rather than including language in the Open Meeting Acts Resolution as earlier decided. Councilor Albert Sena stated more time was needed to review the samples provided, Councilor Louie Gallegos agreed. Mayor Ingram recommended Council approve postponing Governing Body Procedures Workshop until February 12, 2018 prior to the Regular Meeting.

**MOTION:** Esther Segura

**SECOND:** Albert Sena

*That the Council approves postponing Governing Body Procedures Workshop until February 12, 2018 prior to the Regular Meeting.*

All voted yes, motion carried

Show of hands 4-0

**6. EXECUTIVE SESSION: PURSUANT TO OPEN MEETINGS ACT – 10-15.1 H.7 –  
THREATENED OR PENDING LITIGATION.**

Mayor Ingram recommended Council close the Special Meeting to meet in Executive Session to discuss threatened or pending litigation.

**MOTION:** Louie Gallegos

**SECOND:** Esther Segura

*That the Council approves closing the Special Meeting to meet in Executive Session to discuss threatened or pending litigation.*

Show of hands 4-0

**ROLL CALL TO ENTER EXECUTIVE SESSION.**

Jamie Wall, Clerk called roll:

*Manuel Lucero – Yes*

*Albert Sena – Yes*

*Esther Segura – Yes*

*Louie Gallegos – Yes*

Mayor and Council requested Clerk Jamie Wall accompany them as they entered Executive Session at 1:41 P.M.

**ROLL CALL EXITING EXECUTIVE SESSION.**

Jamie Wall, Clerk called roll:

*Manuel Lucero – Yes*

*Albert Sena – Yes*

*Esther Segura – Yes*

*Louie Gallegos – Yes*

Returning from Executive Session: Mayor Ingram, Councilor Manuel Lucero, Councilor Esther Segura, Councilor Albert Sena, and Clerk Jamie Wall were present at 2:25 P.M.

**NO ACTION TAKEN**

**RE-OPEN SPECIAL MEETING**

Mayor Ingram recommended Council re-open the Special Meeting.

**MOTION:** Louie Gallegos

**SECOND:** Esther Segura

*That the Council approves opening the Special Meeting.*

Show of hands 4-0

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THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT  
2:26 P.M.

MOTION: Esther Segura

SECOND: Albert Sena

All voted yes, motion carried.

Show of hands 4-0

APPROVED:

MAYOR

  
JUSTIN INGRAM

ATTEST:

  
JAMIE WALL, CLERK