

**MINUTES
VILLAGE COUNCIL SPECIAL MEETING
MONDAY, APRIL 16, 2018
1:00 P.M.
CITY HALL**

PRESENT: Mayor Louie Gallegos, Councilor Albert Sena, Councilor Esther Segura, Councilor Elizabeth Ausborn, Councilor Gerald Cline and Clerk Jamie Wall.

OTHERS PRESENT: Linda Boyd – DBCRCC Director, Scot Stinnett – De Baca County News, Sheriff Elva Harvey

MAYOR LOUIE GALLEGOS CALLED THE MEETING TO ORDER AT 1:00 P.M.

1. APPROVAL OF AGENDA

Mayor Gallegos requested Council review agenda for approval. Mayor Gallegos recommended the Council approve the agenda as presented.

MOTION: Albert Sena

SECOND: Elizabeth Ausborn

That the Council approves the agenda as presented.

All voted yes, motion carried.

Show of hands 4-0

NEW BUSINESS

1. CONSIDERATION OF VILLAGE FIRE DEPT. PURCHASE AND GRANT FUNDING

Village Fire Chief Dale Propps addressed Mayor and Council regarding the purchase of a thermal imaging camera. Chief Propps stated a demo model could be purchased from AAA Firepro for \$3,995 and the department was in need of a new one as the charger was no longer manufactured. Regularly costing approximately \$15,000, this was an economical purchase. Mayor Gallegos recommended Council approve the purchase of a demo model thermal imaging camera from AAA Firepro in the amount of \$3,995.00.

MOTION: Albert Sena

SECOND: Esther Segura

That the Council approves the purchase of a demo model thermal imaging camera from AAA Firepro in the amount of \$3,995.00.

All voted yes, motion carried.

Show of hands 4-0

Councilor Ausborn requested all conversation be in English as this was an open meeting and everyone needed to understand what was being said. Councilor Albert Sena explained he was looking for additional paperwork related to Chief Propps request and asked Mayor Gallegos in Spanish if there was another paper, to which Mayor Gallegos replied there was not. Councilor Ausborn stated not all persons at the Council table spoke Spanish and felt there should be complete transparency as several comments in Spanish were made between Councilor Sena, Mayor Gallegos, and Councilor Segura. Mayor Gallegos stated there would be an effort made, by all parties involved to accommodate that request.

Village Fire Chief Dale Propps addressed Mayor and Council seeking permission to apply for grant funding in the upcoming Fire Fund Grant cycle. Chief Propps stated he was interested in purchasing a new command vehicle that would seat more than the current single cab and estimated its value around \$85,000. Chief Propps also stated he would like to pursue capital outlay money and grant funding to purchase another tanker and would prefer not to utilize NMFA financing if possible. Clerk Wall stated that purchase would need to be put on the ICIP Plan in order to apply for capital outlay money. Mayor Gallegos recommended Council grant Chief Propps permission to apply for grant funding.

MOTION: Esther Segura

SECOND: Elizabeth Ausborn

That the Council approves granting Chief Propps permission to apply for grant funding.

All voted yes, motion carried.

Show of hands 4-0

2. CONSIDERATION OF WATER/WASTEWATER OPERATOR CONTRACT

Mayor and Council discussed a proposed contract with Water/Wastewater Level 4 and former employee of the Village Cathie Eisen. Mayor Gallegos stated Ms. Eisen was considering returning to the Village as a qualified operator of the Water and Wastewater Systems and the contract needed to be reviewed and updated. Mayor Gallegos suggested adding a 6 month renewal option, rather than a monthly option. After a review and short discussion, Mayor Gallegos recommended Council approve the proposed contract for Cathie Eisen with changes to the renewal option and submit to the Village attorney for review.

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MOTION: Albert Sena

SECOND: Elizabeth Ausborn

That the Council approves proposed contract for Cathie Eisen with changes to the renewal option and submit to the Village attorney for review.

All voted yes, motion carried.

Show of hands 4-0

3. CONSIDERATION OF INSURANCE PROVIDER FOR FY 2018-2019

Clerk Jamie Wall discussed with Mayor Gallegos and Council the need to secure Village insurance coverage. Clerk Wall stated the current RFP securing insurance services for the Village was set to expire at the end of this fiscal year and would need to be re-issued. According to the current RFP, 90 days was required to complete the solicitation, selection, and approval process, and the Village would not be able to meet that timeline, necessitating securing insurance from New Mexico Self Insurer's Fund which would not require an RFP or bid process. Clerk Wall stated the Village could then develop an RFP for the following year and current provider Insurance Services as well as other vendors could submit proposals. Mayor Gallegos recommended Council approve seeking Village insurance coverage from New Mexico Self Insurer's Fund for the upcoming FY 2018-19 with intention to RFP for insurance coverage the following year.

MOTION: Esther Segura

SECOND: Elizabeth Ausborn

That the Council approves seeking Village insurance coverage from New Mexico Self Insurer's Fund for the upcoming FY 2018-19 with intention to RFP for insurance coverage the following year.

Three voted yes, motion carried.

One voted no – Albert Sena

Show of hands 3-1

4. CONSIDERATION OF CUMMINS SERVICE CONTRACT RENEWAL

Mayor and Council discussed renewing the maintenance contract for the Waste Water Treatment Plant generator provided by Cummins in the amount of \$1,369.73. Mayor Gallegos recommended Council approve the proposed renewal of Cummins Service Contract for WWTP generator maintenance for \$1,369.73.

MOTION: Albert Sena

SECOND: Gerald Cline

That the Council approves proposed renewal of Cummins Service Contract for WWTP generator maintenance for \$1,369.73.

All voted yes, motion carried.

Show of hands 4-0

5. EXECUTIVE SESSION: PURSUANT TO OPEN MEETINGS ACT – 10-15.1 H.7 – THREATENED OR PENDING LITIGATION

Mayor Gallegos recommended Council close the Regular Meeting to meet in Executive Session to discuss threatened or pending litigation.

MOTION: Gerald Cline

SECOND: Albert Sena

That the Council approves closing the Regular Meeting to meet in Executive Session to discuss threatened or pending litigation.

Show of hands 4-0

ROLL CALL TO ENTER EXECUTIVE SESSION.

Jamie Wall, Clerk called roll:

Albert Sena – Yes

Esther Segura – Yes

Gerald Cline – Yes

Elizabeth Ausborn – Yes

Mayor and Council requested Clerk Jamie Wall accompany them as they entered Executive Session at 1:44 P.M.

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ROLL CALL EXITING EXECUTIVE SESSION.

Jamie Wall, Clerk called roll:

Albert Sena – Yes

Esther Segura – Yes

Gerald Cline – Yes

Elizabeth Ausborn – Yes

Returning from Executive Session: Mayor Gallegos, Councilor Elizabeth Ausborn, Councilor Gerald Cline, Councilor Albert Sena, and Councilor Esther Segura, and Clerk Jamie Wall were present at 2:04 P.M.

NO ACTION TAKEN

RE-OPEN SPECIAL MEETING

Mayor Gallegos recommended Council re-open the Regular Meeting.

MOTION: Albert Sena

SECOND: Gerald Cline

That the Council approves opening the Regular Meeting.

Show of hands 4-0

6. BUDGET WORKSHOP #1

Sheriff Elva Harvey presented a request for the FY 2018-19 Law Enforcement IGA. Sheriff Harvey stated the amount would be around \$185,000 and less may not be tolerated by De Baca County. Sheriff Harvey stated she did not have an amount of what the IGA budget had left in it despite requesting the budget from County Finance office. Council stated the proposal would be taken into consideration but no decision would be made today. Council also expressed concern over the lack of coverage and police patrol inside Village limits that had an impact on Village revenue, which also affected the ½ citation fees paid to the County.

Mayor and Council also heard a request from DBCRCC Director Linda Boyd, asking for no increase above the previous year's amount of \$81,000 for the FY 2018-19 E-911 Dispatch IGA. Director Boyd stated there would be an increase to the radio maintenance contract with Motorola.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 3:03 P.M.

MOTION: Elizabeth Ausborn

SECOND: Esther Segura

All voted yes, motion carried.

Show of hands 4-0

APPROVED:

MAYOR 
LOUIE GALLEGOS

ATTEST:


JAMIE WALL, CLERK